

# Campus Activities, Service & Leadership

## WILLIAM PATERSON UNIVERSITY

### Greek-Letter Organization New Member Education Request Packet

Please submit all required documents to the [campusactivities@wpunj.edu](mailto:campusactivities@wpunj.edu)  
***NO LATER THAN FRIDAY, FEBRUARY 20<sup>TH</sup>, 2026 BY 5:00PM***

All documents must be approved by CASL **PRIOR** to the start of the new member process.

Organization Information	
<b>Current Semester:</b>	
<b>Organization Name:</b>	
<b>Submitter's Name:</b>	
<b>Submitter's Email:</b>	
<b>Submitter's WP ID#:</b>	
<b>Submitter's Position:</b>	
<b>Submitter's Phone Number:</b>	

**BEFORE COMPLETING THIS PACKET, ENSURE THAT YOU HAVE THE FOLLOWING INFORMATION AVAILABLE:**

- Full list of all potential new members, including their WP ID#'s, email addresses and phone numbers
- Documentation from the (Inter)National Headquarters or other proper authorities, which indicates permission for the chapter below to conduct membership intake, as well as the approved alumni/non-WP members.
- A copy of your Calendar of Events & New Member Education Plan
- Current copy of your national organization's hazing policy – attach or link to document
- Full list of approved alumni/non-WP students involved in the new member education process, including contact information, roles and responsibilities within the New Member Process

## Section 1: Potential New Member Information

**Please include all potential members for your organization's new member class.**

## Section 2: New Member Education Plan

**Please list all planned new member activities below or attach educational program to this document.**

**NEW MEMBER PROGAM START DATE:**

<b>Section 3: New Member Educator(s) &amp; Alumni Contact Information</b>
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<b>Please list all persons involved in your organization's new member class education program.</b>
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<b>Undergraduate Chapter Program Involvement</b>
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Title	Name	Email	Phone Number
<b>Chapter President</b>			
<b>Primary Chapter Advisor</b>			
<b>New Member Educator</b>			
<b>Asst. New Member Educator (if applicable)</b>			

<b>Alumni / Non-WP Member Program Involvement</b>
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Name	Email	Phone Number

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<b>Section 5: Organizational Policies</b>
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<b>Please list the links to your organizations policies in the fields below or attach them separately</b>
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<b>Risk Management Policy</b>	
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## **Section 6: Officer Acknowledgement of Liability**

***Our signatures below certify that we have read, understand, and agree to comply with the William Paterson University Anti-Hazing Policy, New Jersey Hazing Law, and the Stop Campus Hazing Act. Failure to adhere to these policies may result in university disciplinary action and/or criminal charges against individual members and/or the entire chapter.***

POSITION	NAME	SIGNATURE	DATE
<b><i>Chapter President</i></b>			
<b><i>New Member Educator</i></b>			
<b><i>Chapter Advisor</i></b>			

## **Section 7: Mandatory Dates & Deadlines**

**AliveTek Anti-Hazing Course – Due March 27<sup>th</sup>, 2026 by 5:00PM**

**ALL NEW MEMBERS MUST ATTEND ONE SESSION OF EACH WORKSHOP**

**New Member Workshop 1**

*“Business on the Other Side – Greek 101”*

**March 10<sup>th</sup>, 12:30 – 2PM**

**OR**

**March 12<sup>th</sup>, 6 – 7PM**

**UC 202**

**New Member Workshop 2**

*“Greek Leadership Academy”*

**March 24<sup>th</sup>, 12:30 – 2PM**

**OR**

**March 26<sup>th</sup>, 6 – 7PM**

**UC 168B**

**Makeup Date – TBD**

**New Member Presentations – April 6<sup>th</sup> – 17<sup>th</sup>**

**Last Day of New Member Education – April 19<sup>th</sup>**

## **Section 8: Additional Information & Resources**

<b>William Paterson Anti-Hazing Policy</b>	<a href="#"><u>Revised 07/2025 [link]</u></a>
<b>Greek New Member Education Policy</b>	<a href="#"><u>Revised 08/2024 [link]</u></a>
<b>Greek Academic Policy</b>	<a href="#"><u>Revised 08/2024 [link]</u></a>
<b>Greek Chapter Requirements</b>	<a href="#"><u>Revised 08/2024 [link]</u></a>
<b>WPU Stop Campus Hazing Act Page</b>	<a href="#"><u>Revised 11/2025 [link]</u></a>

### **HOW TO REPORT HAZING**

### **FOR ALL EMERGENCIES – DIAL 911**

<b>WPU Campus Police</b>	<a href="#"><u>(973) 720-2300   police@wpunj.edu</u></a>
<b>Campus Activities Direct Line</b>	<a href="#"><u>(973) 720-2518   campusactivities@wpunj.edu</u></a>
<b>Donna Minnich Spuhler, Director, Campus Activities</b>	<a href="#"><u>(973) 720-3258   minnichspuhlerd@wpunj.edu</u></a>
<b>National Anti-Hazing Hotline</b>	<a href="#"><u>(888) 668-4293</u></a>
<b>Conduct Violation Reporting Form</b>	<a href="#"><u>[Link]</u></a>
<b>Anonymous Reporting Form</b>	<a href="#"><u>[Link]</u></a>